

Record of officer decision

Decision title:	Recycling Options For Scrap Metal
Date of decision:	14/02/2019
Decision maker:	Assistant Director Corporate Support
Authority for delegated decision:	Financial procedure rules paragraph 4.7.23.3 (e) and (j)
Ward:	Countywide
Consultation:	Property Services Estates Management
Decision made:	Approve the recycling of scrap metal relating to redundant mobile archive shelving currently in storage.
Reasons for decision:	<p>As part of the review of council furniture storage the previous furniture store was emptied to be refurbished to allow consolidation of Markets and Fairs plus You@Home from units either side into the newly refurbished unit. This consolidation would free up 2 units for rental income but resulted in reduced furniture storage capacity.</p> <p>The existing store was emptied to an available unit and a review of required furniture was made that would offer best value to the authority. In this review the requirement for this mobile racking was deemed surplus due to decreased need now and in the future for archive records storage due to digitization and costs associated to storage of the shelving in the interim.</p>
Highlight any associated risks/finance/legal/equality considerations:	<p>Finance The cost of storage, moving and management of the stored items was assessed against the need and disposal options. Second Hand purchase by shelving companies has proved non-productive due to the specialized nature of the shelving. Disposal by way of recycling company at nil cost to the authority offers the best value.</p> <p>Legal All aspects are covered by the recycling company who will manage the delivery of skips, collection and removal from site.</p> <p>Risks Retaining the shelving without an option for use in the future will result in ongoing storage costs and potential for the rolling mechanism to seize over time if not used.</p>
Details of any alternative options considered and rejected:	To continue to store shelving for which the council has no current use and no market for at a cost.
Details of any declarations of interest made:	None.

Signed..... Date: 14.2.19